

Ref.: C.L.49.2024

The Director-General of the World Health Organization (WHO) presents his compliments to Member States, Associate Members and regional economic integration organizations, and has the honour to refer to decision SSA2(5) (2021), which established the Intergovernmental Negotiating Body (INB) to draft and negotiate a WHO convention, agreement or other international instrument on pandemic prevention, preparedness and response, with a view to adoption under Article 19, or under other provisions of the WHO Constitution as may be deemed appropriate by the INB, as well as decision WHA77(20) (2024), which extended the mandate of the INB.

Member States are informed that the thirteenth meeting of the INB will be held at WHO headquarters, Geneva, from 17 to 21 February 2025 in hybrid format. The thirteenth meeting will open at 09:00 (CET) on Monday, 17 February 2025.

Meeting registration and access

In view of the space restriction in connection with ongoing renovations at WHO headquarters, up to two persons per delegation are invited to be physically present in the meeting room at WHO headquarters in Geneva, Switzerland, with other members of the delegation participating through the virtual platform.

To participate in person, INDICO registration will be required using the following link <https://indico.un.org/e/INB13>, no later than 10 February 2025.

To participate virtually, renewed online registration will not be required for the thirteenth meeting of the INB for Member States who have previously registered for the twelfth meeting of the INB. In that regard, WHO will consider Member States' credentials submitted during the registration process for the twelfth meeting as remaining valid for the purposes of registration for the INB13, unless informed otherwise by email to hqgoverningbodies@who.int no later than 10 February 2025.

Member States who did not register for the twelfth meeting or who wish to revise their list of delegates may send an email to hqgoverningbodies@who.int no later than 10 February 2025. To facilitate the processing of requests, Member States are invited to list in the body of the email, the delegate(s) who should be added in the following format: email address, Member State, name (first name and surname of the delegate). A note verbale is not required for the purposes of updating the delegation's list for virtual participation.

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Following registration, a personalized link to access the virtual platform will be sent to delegates in the days preceding the meeting. Only delegates who have registered before the deadline will receive a link.

The documentation for the meeting will be published at the following link:
<https://apps.who.int/gb/inb/> as soon as available in the six official languages.

In accordance with resolution WHA49.9 (1996), and to support the aim of achievement of SDG 5 (Achieve gender equality and empower all women and girls), the Director-General invites Member States to consider that gender balance be applied to their delegations.

The Code of Conduct to prevent harassment, including sexual harassment, at WHO events is available at the following link: [Code of Conduct to prevent harassment, including sexual harassment, at WHO events.](#)

The Director-General of the World Health Organization takes this opportunity to renew to Member States, Associate Members and regional economic integration organizations the assurance of his highest consideration.

GENEVA, 16 December 2024